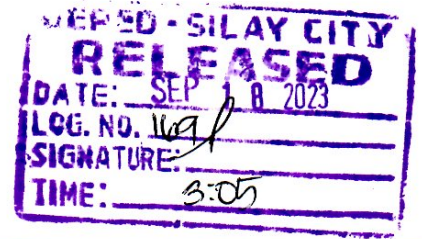




Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF SILAY CITY



September 18, 2023

DIVISION MEMORANDUM

No. 303, s. 2023

TO: OIC - Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary & Secondary Schoolheads

SUBMISSION OF SUPPORTING DOCUMENTS FOR THE GRANT OF SERVICE CREDITS TO PUBLIC SCHOOLS LIS/BEIS COORDINATORS

1. As per the approved recommendation letter from the Planning Unit. This Division grants a maximum of 15-day service credits based on DO 58, s. 2008 and DO 27, s. 2019. All recommended LIS/BEIS Coordinators are required to submit the following requirements to the Planning and Research Section of the School Governance and Operations Division:
 - a. Approved Designation Letter as LIS/BEIS Coordinator,
 - b. Duly signed daily time record by the schoolhead from August 22, 2022, to July 7, 2023, reflecting the actual number of overtime hours (5:30 pm and up) spent in LIS/BEIS/NSBI and other reports related to school data gathering with a maximum total of 120 hrs.
2. The list of grantees eligible for the 15-day service credits is attached.
3. The immediate dissemination and compliance of this Memorandum is desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

References: DO 58, s. 2008 and DO 27, s. 2019

Enclosure: as stated

To be included in the Perpetual Index
under the following subjects:

BENEFITS

SCHOOLS

STATISTICS





Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF SILAY CITY

September 18, 2023

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
DepEd Division of Silay City

Dear Sir:

This is to respectfully recommend the following LIS/BEIS Coordinators of 39 Public Schools in the Division of Silay City to grant a maximum of fifteen (15) days service credits for S.Y. 2022-2023 as provided in DepEd Order No. 58, s. 2008 “**Authority to Grant Overtime Pay and Other Benefits to Personnel in the Basic Education Information System (BEIS)**” and DepEd Order No. 27, s. 2019 “**Guidelines on the Yearly Collection of Data/Information Requirements and Validation Process**”:

SCHOOL ID	SCHOOL NAME	NAME OF SCHOOL LIS COORDINATOR
Elementary Schools		
117805	Adela Elementary School	Pepito, Melinda A
185004	Benita Jarra Elementary School	Escare, Liza A.
117811	Bongol Elementary School	Dioneda, Medline J.
117812	Camantero Elementary School	Olvido, Cherry May L.
185001	Dominador 'Oking' Jison Memorial Elementary School	Hojella, John Iye A.
500199	Don Albino & Doña Dolores Jison Integrated School	Solitano, Jennefer A.
117801	Don Eustaquio Hofileña Memorial Elementary School	Payas, Rodney P.
117813	Don Homero H. Tanpinco Elementary School	Abdon, Lyka P.
500203	Don Serafin L. Golez Memorial Integrated School	Perez, Mary Joy D.
117824	Don Serafin R. Gamboa Elementary School	Lavadia, Mary Jean B.
185002	Emiliano Lizares Elementary School	Espida, Evelor
117814	Eustaquio Lopez Elementary School	Balagosa, Baltazar III N.
117807	Gov. Emilio Gaston Memorial Elementary School	Malijan, Ester Cecilia D.
117821	Guimbala-on Elementary School	Singular, Ceciile B.
500196	Guinhalaran Integrated School	Delumpa, Leah M.
117815	Hawaiian Philippine Company Elementary School	Galita, Riz Ann S.
117816	Hinicayan Elementary School	Paborito, Ana Mae L.
117808	La Purisima Concepcion Elementary School	Miralles, Regina R.
117822	Lantad Elementary School	Rubio, Gwendalyn G.
500197	Lantawan Integrated School	Añalucas, Teddy G.
117817	Mambag-id Elementary School	Dela Peña, Leah E.
117803	Mambulac Elementary School	Doloso, Grace B.
117818	Patag Diotay Elementary School	Padilla, Jhonuel J.
117819	Patag Elementary School	Eso, Gina Mae P.
500202	Sibato Integrated School	Denosta, Eva N.
117827	Silay North Elementary School	Canasa, Paulyn P.



117804	Silay South Elementary School	Enriquez, Jessette B.
117828	Sto. Rosario Elementary School	Jalandoni, Ligaya L.
117820	Tayap Elementary School	Cabusas, Irish Faith P.
500201	Violeta Integrated School	Sayon, Clarissa V.
Secondary Schools		
302784	Angeles J. Montinola Farm School	Diaz, Cherrie Mae J.
302778	Barangay Guinbala-on National High School (JHS)	Ambrocio, Corazon S.
	Barangay Guinbala-on National High School (SHS)	Japitana, Catherine A.
302781	Brgy. Eustaquio Lopez National High School (JHS)	Javellana, Ma. Franie C.
	Brgy. Eustaquio Lopez National High School (SHS)	Jamandre, Christina C.
500199	Don Albino & Doña Dolores Jison Integrated School	Adenix, Rica Vicky C.
302779	Don Felix T. Lacson Memorial National High School	Yulatic, Sandro G.
500203	Don Serafin L. Golez Memorial Integrated School	Domero, Joehanna Y.
302780	Doña Montserrat Lopez Memorial High School (JHS)	Echavez, Chauttie R.
	Doña Montserrat Lopez Memorial High School (SHS)	Sambo, Andrew C.
302782	Doña Montserrat Lopez MHS- HPCO Extension	Pachica, Jezza Mae
302783	Doña Montserrat Lopez MHS - Patag Ext.	Duran, Jenevieve P.
500196	Guinhalaran Integrated School	Villanueva, Dina A.
500197	Lantawan Integrated School	Pachica, Jenny Babe B.
500200	Napilas Integrated School	Cajelo, Maria Teresa H.
500202	Sibato Integrated School	Guacena, Gertrudes M.
500198	Silay SPED Center	Rapista, Juvelyn E.
500201	Violeta Integrated School	Ganon, Herdeliza G.

The above personnel were involved in the operations of the Basic Education Information System, Learner Information System and the production of other relevant reports required by the Division, Region, Central and other higher offices. Their exemplary performance in the service has contributed to the 100% Submitted and Finalized Status of SDO Silay since the birth of BEIS and LIS.

Your favorable approval of this recommendation is highly appreciated.


Thank you.

Recommending Approval:


JOSE L. QUINTO
 SGOD Chief

Approved:


SALVADOR O. OCHOA JR. EdD, CESO V
 Schools Division Superintendent

Very truly yours,

JUDITO R. ILIGAN JR.
 Planning Officer III

